

TUSCARORA SUMMER STAFF

TUSCARORA INN & CONFERENCE CENTER
33000 RIVER ROAD, MT. BETHEL, PA 18343
(570)897-6000 | TUSCARORA.ORG

Position: Grounds Assistant

Department: Maintenance

Supervisor: Maintenance Manager, Maintenance Staff

Duties

- Responsible for the overall upkeep of the property including landscaping, and garbage collection
- Daily responsibilities include, but are not limited to:
 - Garbage monitoring and removal
 - Cleaning and straightening patio areas
 - Mulching
 - Weeding
 - Planting
 - Watering
- Assist in full camp turnovers and in special events
- It may be necessary to fill in for other positions such as wait staff, conference attendant, or serving as special event staff and other jobs as assigned.
- The Grounds Assistant will be allowed to use Maintenance equipment when it is deemed necessary. Adherence to the Tuscarora vehicle policies, including Golf Cart rules, is required and if not followed driving privileges will be revoked.

Requirements

- Tuscarora strives to be a place where guest have their basic needs taken care of so the focus can be on Christ. Therefore, we wish for our staff to reflect this in their dress. Clothing should be simple and professional.
 - Staff uniform shirt (provided by Tuscarora) must be worn
 - White name tag (provided by Tuscarora)
 - Khaki shorts or pants; shorts must reach fingertip length on legs
 - No yoga pants or leggings
 - Closed toed shoes or work boots must be worn; no flip flops, sandals, or open toed shoes
- As in any other service oriented position, your attitude is of the utmost importance as you will be on the front lines of guest services. A smile, good attitude, and a kind word goes a long way
- When working with any power tool Grounds staff must be able to focus on the task at hand to maintain a safe working environment.