Tuscarora Inn & Conference Center 33000 RIVER ROAD, MT. BETHEL, PA 18343 (570)897-6000 | TUSCARORA.ORG

**Position: Wait Staff** 

**Department: Dining Room** 

**Supervisor: Dining Room Host/Hostess** 

**Kitchen: Food Service Manager and Assistant Cooks** 

## **Duties**

- Works a shift split between breakfast, lunch, and dinner in the Dining Room
- Daily responsibilities include, but are not limited to:
  - Set up, serving, and clean up of three meals. Most meals are served family style. Each person will be responsible for several tables each meal
  - Will work at least one day per week on Utilities organizing dirty dishes, washing dishes, running the dishwasher, and putting away clean dishes
  - Deep clean the dining room once a week for Dining Room Turnover
- Assist in full camp turnovers and in special events
- It may be necessary to fill in for other positions such as Pantry, Snack Shop, Conference Attendant, housekeeping, and other jobs as assigned.

## Requirements

- Tuscarora strives to be a place where guest have their basic needs taken care of so the focus can be on Christ. Therefore, we wish for our staff to reflect this in their dress. Clothing should be simple and professional.
  - Staff uniform shirt (provided by Tuscarora) must be worn and tucked in
  - White name tag (provided by Tuscarora)
  - Black dress pants or black skirt; no yoga pants or leggings
  - All black, non-slip work shoes; no flip flops, sandals or other open toed shoes
  - All black belt
  - For banquets: black dress pants and white, button-down collared shirt, black shoes
  - For barbeques: blue jeans, white t-shirt, non-slip, closed toe shoes, a hat and bandana will be provided by Tuscarora
  - Bring three sets of black pants or skirts as you will wear them every day
  - Clothing should be of a material that resists wrinkling as regular ironing may not be available
- As in any other service oriented position, attitude is of the utmost importance. You will be on the front lines of guest services. Therefore, Wait staff will be prominently remembered by guests, so put the customer first by providing courteous and prompt service